



Member Protection Guidelines

Hamlyn Park is affiliated with Tennis Geelong and Tennis Australia and is obligated by this affiliation to comply with its policies and directions. To ensure that Hamlyn Park Tennis Club Tennis Geelong meets its commitment to its own Member Protection Policy, Tennis Australia's Member Protection Policy and Safeguarding of Children Guidelines, the expectations of its appointed representatives and member clubs are outlined below.

Executive and Competition Committees will:

- Have read, understand and comply with the Tennis Australia (TA) Safeguarding Children Guidelines (SCG)
- Nominate a Member Protection Information Officer from the Association Committee to act as the first point of contact for any inquiries, complaints or concerns
- Encourage all Committee members to obtain a Working with Children Check (WWCC), and provide evidence of this check to the Association Secretary
- Ensure all persons with administrative access to Tennis Geelong web pages and social media groups have read, understand and comply with the TA SCG
- Post links to the TA Member Protection Policy and Safeguarding of Children Guidelines on its website, and advise clubs when updates to these policies are made

Member Clubs: Recommendations by Tennis Geelong Inc. to Clubs

- All club committees have read, understand and comply with the TA SCG
- Understand that affiliation with Tennis Geelong obligates the club to comply with all policies and guidelines of Tennis Geelong, and by extension Tennis Australia
- Nominate a Member Protection Information Officer to act as the first point of contact for any inquiries, complaints or concerns. The details of this Officer will be provided to Club Members and can be provided to Tennis Geelong each year at the Annual General Meeting
- Tennis Geelong strongly recommends that clubs encourage all members to obtain a WWCC
- Ensure all club junior committee members have obtained a WWCC, and provided evidence of this check to the appropriate club contact
- Ensure every junior team submitted has at least one supervising adult on site at all times, with a WWCC, which has been provided to the club
- Ensure all non-junior teams with children submitted to Tennis Geelong competition, have at least one person on site at all times responsible for that child, with a WWCC, which has been provided to the club
- Ensure that any team using a child has at least one person on site at all times, responsible for that child, with a WWCC, which has been provided to the club
- Ensure that any senior team does not play a child unless the child's parent or at least one supervising adult, with a WWCC which has been provided to the club, is on site at all times
- Ensure all umpires, team managers, canteen helpers, and anyone else in a position within the club who is likely to have contact with a child has a WWCC, which has been provided to the club
- Ensure that parents are made aware of the requirements of themselves and others relating to the supervision and transportation of their children

Definition:

Child/children – any person under the age of 18 years